

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MARCH 26, 2013 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:07 A.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President - present	<i>(Finance Committee)</i>
Diane M. Brownfield - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr. - present	<i>(Finance &amp; Operations Committees)</i>
James L. Fox - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
William A. Sweigart - present	<i>(Finance &amp; Education Committees)</i>
Dr. Tonya Thames Taylor - present	<i>(Finance &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives**

Savannah Beebe, Senior Class Representative - present  
Paul Draper, Junior Class Representative - present

**Administration**

Richard W. Como, Superintendent of Schools - present  
Dr. Angelo Romaniello, Jr., Assistant Superintendent / Board Secretary - present  
Dave Krakower, Director of High School Education / Special Education (6-12) - present  
Jonette Marcus, Director of Elementary Education / Special Education (K -2) - absent  
Jason Palaia, Director of Elementary Education / Special Education (3-5) - present  
Dr. Teresa Powell, Director of Middle School Education - present  
John Reid, Director of Pupil Services / Data Assessment - present  
Abdallah Hawa, Director of Technology - present  
Erika Zeigler, Director of Human Resources - present

**Solicitor**

James E. Ellison, Esquire – present

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the February 26, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 2-26-2013
Approved
Vote: 9-0-0

Motion: Paul Johnson

Second: Diane Brownfield

Vote: 9-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Michelle Wright has a son in middle school and a daughter in elementary school. She is not in favor of school uniforms for students.
- 2) Vince Rose expressed concerns regarding the partial debt service refinancing.

**EXECUTIVE SESSION**

An Executive Session was held from 6:00 to 6:45 p.m. on Tuesday, March 26, 2013 for legal and personnel reasons.

**SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Mr. Richard Como.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
March 27, 2013	~	Act 80 Day - Full Day Inservice	No School for Students
March 28 <sup>th</sup> – April 1 <sup>st</sup>	~	Spring Recess	No School for Students & Teachers
April 9, 2013	6:00 PM	Special Board Hearing	9/10 Center Auditorium
April 9, 2013	<i>To follow Hearing</i>	All Committee Meetings	9/10 Center Auditorium
April 23, 2013	7:00 PM	School Board Meeting	9/10 Center Auditorium

**BOARD PRESIDENT’S REPORT**

Presentation by the students of Scott Middle School ~ *Dr. Denise Ray, Principal*

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Miss Savannah Beebe.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (*Neil Campbell, School Board President*)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. F. Partial Debt Service Refinancing
- 4. A. Refurbishment of SBMS Bids
- 5. K. Middle School Uniform Dress Code

Consent Agenda
Approved
Vote: 9-0-0

Motion: Paul Johnson                      Second: Dr. Tonya Thames Taylor                      Vote: 9-0-0

**2. FINANCE COMMITTEE (*Richard Ritter, Chair*)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending February 28, 2013.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 3,588,856.83
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	216.05
Capital Projects Fund 34 / 2010 GOB	37,717.78
New Capital Reserve Fund 38	7,878.25
Food Service – 51	158,214.51
Trust Fund – 71	1,511.93
Student Activities Fund – 81	27,087.76
Agency Fund – 89	10,430.08
<b>TOTAL</b>	<b>\$ 3,831,913.19</b>

**B. Treasurer's Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer's Report as submitted for the month ending February 28, 2013.

**C. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers as submitted for the month ending February 28, 2013 in the amount of \$33,700.00.

**D. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending February 28, 2013.

**E. Local Economic Revitalization Tax Assistance Law (LERTA)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the proposal by the Board of Commissioners of Caln Township to enact the LERTA program previously submitted by Caln Township with the following amendments: (1) a clause prohibiting assessment appeals by the taxpayer for a 5-year period following the 10-year exemption schedule, (2) a clause requiring that all real estate taxes are current to be eligible for the program, and that properties where real estate taxes are not kept current during the exemption schedule be removed from the program, and (3) a clause that requires the CASD Board of Directors to renew CASD's participation in the program after the first three years.

**F. Partial Debt Service Refinancing**

**RECOMMENDED MOTION:** That the Board of School Directors proceeds with a bond refunding in the economic interest of the school district consisting of refunding certain outstanding debt of the School District and to issue debt in accordance with the local government unit debt act; authorizing the directors of the School District together with the solicitor, financial advisor, and bond counsel to do and to take certain action preparatory to and in furtherance of the issuance of such debt, and further authorize the reallocation of proceeds of the School District's Series of 2010 Bonds to such project, and rescinding prior inconsistent resolutions. (*Enclosure*)

Partial Debt Service Refinancing
Approved
Vote: 9-0-0

Motion: Rick Ritter

Second: Diane Brownfield

Vote: 9-0-0

**G. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Howell-DeShullo, Karen, Director of Business Administration for the Coatesville Area School District. Letter Dated: 2/4/13. Reason: Personal. Effective: 2/4/13.

- b. CATA
    - 1) Nichols, Pamela, 6<sup>th</sup> Grade Teacher for the South Brandywine Middle School. Letter Dated: 6/17/10. Reason: Termination. Effective: 6/15/10.
  - c. CATSS
    - 1) Shaw, Jennifer, 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 3/11/13. Reason: Personal. Effective: 3/22/13.
    - 2) Welpé, Elena, Substitute 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 3/14/13. Reason: Personal. Effective: 3/14/13.
  - d. EXTRA DUTY
    - 1) Rudolph, Bryan, Assistant Track Coach for the North Brandywine Middle School. Letter Dated: 2/11/13. Reason: Personal. Effective: 2/11/13.
    - 2) Truesdale, Stephanie, 8<sup>th</sup> Grade Field Hockey Coach for the North Brandywine Middle School. Letter Dated: 2/1/13. Reason: Personal. Effective: 2/1/13.
2. **New Appointments - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:
- a. CATSS
    - 1) Wismer, Tamara, Substitute 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Effective: 3/27/13. SP4: Approved.
  - b. EXTRA DUTY
    - 1) Auberzinsky, John, 7<sup>th</sup> Grade Track Coach for the North Brandywine Middle School. Posted: 3/5/13 (Rudolph). Salary: \$2,060.00. Effective: 2012 – 2013 School Year. SP4: Staff.
    - 2) Sheridan, Jacqueline, 8<sup>th</sup> Grade Track Coach for the North Brandywine Middle School. Posted: 2/12/13 (Ritrovato). Salary: \$2,322.00. Effective: 2012 – 2013 School Year. SP4: Staff.
3. **Creation of New Position(s)**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:
- a. CATSS
    - 1) Hicks, Richard, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Posted: 1/10/13 (New). Salary: \$12.50/hr. Effective: 3/13/13. SP4: Approved.

b. OTHER

- 1) Giannini, Jeffrey, 6.5 Hour Part Time School Police Officer for the Coatesville Area School District. Posted: 1/31/13 (New). Salary: \$25.00/hr. Effective: 3/27/13. SP4: Approved.
- 2) Rhone, Brandon, 6.5 Hour Part Time School Police Officer for the Coatesville Area School District. Posted: 1/31/13 (New). Salary: \$25.00/hr. Effective: 3/27/13. SP4: Approved.

4. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATSS

- 1) Kennedy, Deborah, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 2/4/13. Reason: FMLA. Effective: 1/29/13 – 2/15/13.
- 2) Mobley, Karen, Secretary to the Director of Middle Schools and Curriculum for the Coatesville Area School District. Letter Dated: 2/20/13. Reason: FMLA. Effective: 2/28/13 – 3/22/13.
- 3) Myers, Priscilla, Attendance Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 2/6/13. Reason: FMLA. Effective: 1/20/13 – 2/11/13, Intermittent.

b. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 12/5/12. Reason: Extended Medical Leave of Absence. Effective: 2/19/13 – 3/15/13.
- 2) Slokum, Victoria, 3.0 Hour General Utility Worker for the Rainbow Elementary School. Letter Dated: 2/19/13. Reason: Medical Leave of Absence. Effective: 2/27/13 – 3/13/13.

5. **Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Snyder, Diana, move from 6.5 Hour Special Education One-on-One Aide for the East Fallowfield Elementary School to 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School. (Followed Student). Effective: 2/25/13.

6. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Ursula Beren                      3/9/13

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

*None*

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Refurbishment of South Brandywine Middle School Bids**

The South Brandywine Middle School bids were opened on March 5, 2013. The total of the apparent low bids is \$2,348,100 with recommended alternates. Enclosed are the recommendations from the architect. Following are the recommended motions:

**RECOMMENDED MOTION:** That the Board of School Directors approves Balton Construction, Inc. as the General Contractor for South Brandywine Middle School, in the amount of \$569,400 plus alternate A-1 (\$48,800). Bids were received as follows:

Balton Construction	\$569,400
SMJ, Inc	\$596,000
Centre Point Contracting, Inc.	\$618,000
E.R. Stuebner, Inc.	\$625,000
Perrotto Builders, Inc.	\$627,000
Sha-Nic, Inc.	\$654,540
TE Construction Services	\$700,796
Donald E. Reisinger, Inc.	\$760,000
L.J. Paolella Construction, Inc.	\$941,725
Bristol Industrial Corp.	No Bid

**RECOMMENDED MOTION:** That the Board of School Directors approves A.N. Lynch Co., Inc. as the Electrical Contractor for South Brandywine Middle School, in the amount of \$980,000 plus alternate E-1 (\$36,500). Bids were received as follows:

A.N. Lynch Co., Inc.	\$980,000
Philips Brothers Elec. Cont., Inc.	\$1,026,777
Pusey Electric	\$1,140,000
Greg A. Vietri, Inc.	\$1,142,000
Yates Electrical Services, Inc.	\$1,280,575
Pinnacle Electrical Construction	\$697,150 (withdrawn)
Brendan Stanton, Inc.	\$841,500 (withdrawn)
Electi-Tech, Inc.	\$898,000 (withdrawn)

**RECOMMENDED MOTION:** That the Board of School Directors approves Apex Plumbing & Heating, Inc. as the Plumbing Contractor for South Brandywine Middle School, in the amount of \$61,900 with no alternates. Bids were received as follows:

Apex Plumbing & Heating, Inc.	\$61,900
CMC, Inc.	\$69,700
Vision Mechanical	\$70,300
Dominic DiDonato Plumbing/Heating	\$80,000
TMI Commercial, Inc.	\$106,700
Frey Lutz Corp.	No Bid

**RECOMMENDED MOTION:** That the Board of School Directors approves Myco Mechanical, Inc. as the HVAC Contractor for South Brandywine Middle School, in the amount of \$651,500 with no alternates. Bids were received as follows:

Myco Mechanical, Inc.	\$651,500
Frey Lutz Corp.	\$653,600
GEM Mechanical, Inc.	\$700,000
CMC, Inc.	( <i>withdrawn</i> ) \$517,000
Goshen Mechanical, Inc.	No Bid
TMI Commercial, Inc.	No Bid

Refurbishment of SBMS Bids
Approved
Vote: 9-0-0

Motion: Neil Campbell                      Second: Diane Brownfield                      Vote: 9-0-0

**B. Equipment Disposal Auction**

**RECOMMENDED MOTION:** That the Board of School Directors approves the disposal sale of old shop equipment, vehicles, misc. equipment by public auction. Sale to be held at South Brandywine Middle School on March 28, 2013.

**C. Southeastern Purchasing Association**

**RECOMMENDED MOTION:** That the Board of School Directors approves Coatesville Area School District, Food Service Department's participation in the Southeastern Purchasing Association (SEPA) disposables quote for the 2013-2014 school year.

**5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Dr. Tonya Thames Taylor, Chair)**

**A. Review of Revised Policy #127 – Testing Calendar – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #127, Testing Calendar.

**B. Review of Revised Policy #247 – Hazing – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #247, Hazing.

**C. Review of Revised Policy #248 – Unlawful Harassment – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #248, Unlawful Harassment.



- D. Review of Revised Policy #800 – Record Retention and Destruction – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #800, Record Retention and Destruction.
- E. Review of Revised Policy #218 – Student Discipline – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #218, Student Discipline.
- F. Review of Revised Policy #218.1 – Weapons & Dangerous Instruments – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #218.1, Weapons and Dangerous Instruments.
- G. Review of Revised Policy #218.2 – Terroristic Threats/Acts – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #218.2, Terroristic Threats/Acts.
- H. Review of Revised Policy #348 – Unlawful Harassment (Administrative Employees) – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #348, Unlawful Harassment (Administrative Employees).
- I. Review of Revised Policy #448 – Unlawful Harassment (Professional Employees) – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #448, Unlawful Harassment (Professional Employees).
- J. Review of Revised Policy #548 – Unlawful Harassment (Classified Employees) – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #548, Unlawful Harassment (Classified Employees).
- K. Middle School Uniform Dress Code**  
**RECOMMENDED MOTION:** That the Board of School Directors recommends adopting a uniform dress code policy with black or tan bottoms & polo tops of red, black or white for the Middle Schools ~~for the~~ 2013-2014 school year.

<p><i>Friendly Amendment</i> MS Uniform Dress Code</p> <p>Approved</p> <p>Vote: 9-0-0</p>
---

**Friendly Amendment:**

Motion: Neil Campbell

Second: Diane Brownfield

Vote: 9-0-0

**Middle School Uniform Dress Code**

**RECOMMENDED MOTION:** That the Board of School Directors recommends adopting a uniform dress code policy with black or tan bottoms & polo tops of red, black or white for the Middle School *starting in* 2013-2014 school year.

<p>Middle School Uniform Dress Code</p> <p>Approved</p> <p>Vote: 9-0-0</p>
--

Motion: Diane Brownfield

Second: Jim Fox

Vote: 9-0-0

- L. Student Discipline Hearings**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH16	25 day expulsion and Student Discipline Committee Behavioral Contract
13DH17	11 day expulsion and Student Discipline Committee Behavioral Contract
13DH18	30 day expulsion
13DH19	Permanent expulsion
13DH20	180 day expulsion
13DH21	30 day expulsion
13DH22	30 day expulsion
13DH23	30 day expulsion
13DH24	Referred to an alternative educational setting
13DH25	15 day expulsion and Student Discipline Committee Behavioral Contract
13DH26	Permanent expulsion
13DH27	30 day expulsion
13DH28	30 day expulsion
13DH29	Referred to an alternative educational setting

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

*None*

### **ADDITIONAL BOARD MEMBERS' REPORTS**

### **INFORMATION ITEMS**

### **ADJOURNMENT**

This meeting was adjourned at 8:21 p.m. on a motion by Neil Campbell and seconded by Paul Johnson.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

---

Dr. Angelo Romaniello, Jr., School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*